



दक्षिण पूर्व मध्य रेलवे
South East Central Railway



By Speed Post

मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.) 495004

HEADQUARTER, PERSONNEL DEPARTMENT, 1st FLOOR, GM's OFFICE, BILASPUR (C.G.) 495004

No. P-HQ/NGC/503/C-39/Pt.-1/E-7592

Dated: 22.11.2022

Shri Nitin Kumar Kaushik
S/o Shri Panch Ram Kaushik
D18 OM Zone Mangala Bilaspur
Chhatisgarh. Pin code-495001
Mob. No.-8319916047.

Sub:- Provisional offer of appointment for the post of Commercial Apprentice in Pay Matrix Level-6 (7th PC) against RRB Employment Notice No. CEN-01/2019.

You are hereby provisionally offered for appointment as "Commercial Apprentice" in Pay Matrix Level-6 against RRB Employment Notice No. CEN-01/2019 on a monthly stipend of ₹ 35400/- or your substantive pay as admissible to them from time to time whichever is higher as per Para 1905(2) of IREM Vol-II Chapter XIX per month in 7th PC plus Dearness allowance admissible under Rules in force, subject to the conditions enclosed in Annexure.


Dy. Chief Personnel Officer (HQ)
S.E.C. Railway/Bilaspur

Annexure

1. You must produce the necessary documents in original (with two sets of attested Xerox copy) namely Educational Qualification Certificate, Transfer Certificate and Community Certificate in the prescribed format, if you belong to SC/ST/OBC community etc. for verification. You should also produce latest caste certificate (as applicable) on prescribed form enclosed, from at least a 1st class Magistrate failing which you will not be accepted.
2. You are required to produce two character certificates from two respectable persons (Gazetted Officers/M.P./MLA etc. not relative) of your locality in the enclosed form and on scrutiny of these certificates you will be accepted for medical examination, if required.
3. You are required to undergo re-medical examination in medical category prescribed the proposed post before training.
4. You will have to undergo training for a period of 12 months in the training center and at other field units or other stations on the South East Central Railway or ordered by the Administration and your retention in service will depend upon your successful completion of the training and passing the prescribed examination from time to time. You should also qualify in Hindi.
5. During the period of training, if you are found guilty of any insubordination, misconduct, disobedience or disregard to departmental Rules, absence from training/duty without proper Railway Medical Certificate, you will be discharged. After successful completion of your training, you will be absorbed as Temporary, Commercial Inspector in Commercial Department in any division/Unit of S.E.C. Railway to the extent vacancies available, subject to verification of your testimonials from the concerned authorities
6. Your Service after appointment on the above post in regular cadre will be temporary engaged upto two years and which will be deemed to be on probation excluding your period of training. It must be clearly understood that your employment under Government is temporary and that your services will be terminated at any time without notice. If such termination is due to the expiry of sanction to the post at which you may be appointed or is due to your mental or physical incapacity or to your removal or dismissal as a disciplinary measure after compliance with the provision of clause(2) of Article 311 of the Constitution of India. Otherwise the appointment may be terminated at any time by 14 days notice given by either side without any reason being assigned. The appointing authority, however, reserves the right of terminating your service forthwith or before the expiry of the stipulated period of notice by making payment to you of the sum equivalent to pay and allowances for the period of the notice for the un expired portion thereof. You should not resign or quit your employment except with the previous consent, in writing of the Head of the Department of office in which you are at the time employed.

Contd..2

7. You will be governed by the newly introduced restructured defined contribution pension system applicable to all new entrants to Central Government Service including Railway Service with effect from 01.01.2004 in terms of Railway Board's letter No.F(E)III/2003/PN1/ 24 (RBE No.225/2003) dated 31.12.2003 and No.2004/AC-II/21/1 dated 19.02.2004 (Circulated under CPO/BSP's Estt.Rule No.36/2004). The existing Railway Service (Pension) Rules 1993 including commutation of Pension Rules and Extraordinary Pension Rules, and State Railway Provident Fund Rules as contained in Indian Railway Establishment Code/Voll(1985(edition) 1995 reprint shall not be applicable to the newly recruited/appointed candidate. For the purpose of leave you will be governed by the leave rules as admissible and as corrected from time to time.

8. You will be held responsible for the care of the Government money, goods and stores and any other property that may be entrusted to your care in the discharge of official duties.

9. You should also declare (a) that you have not been dismissed from any previous employment in the Government Service and (b) that you are unmarried/married having more than one wife/husband living executing declaration regarding plural marriage as required in Railway Board's letter No.E54/PRI/26/3 dated 20.12.1954 the contents of which will be explained to you when you call at this office.

10. You should understand that the misstatement or concealment of fact in regard to the information given on the attached sheet and para 8 above will render you liable for dismissal.

11. You will be required to take an Oath must take oath before the head of department/office or a Gazetted Railway servant nominated by him. Conscientious objector of oath taking may make solemn affirmation. The oath taking or affirmation shall be in the following form.

".....do swear/solemnly affirm that of will be faithful and bear true allegiance to India and to the Constitution of India as by Law established and that I carry out the duties of my office loyally honestly and with impartially, so help me God."

12. Your seniority will be determined in the relevant grade on the basis of order of merit obtained in the examination held at the end of the training period before being posted against working post. Those who join the subsequent courses and those pass the examination in subsequent chances will rank junior to those who had passed the examination. In case, however persons belonging to the same RRB panel are sent to initial training in batches due to administrative reasons and not because of reasons attributable to the candidates, the inter-se-seniority will be regulated batch wise provided persons higher up in the panel of RRB, not sent for training in the appropriate batch (as per seniority) due to administrative reasons shall be clubbed along with the candidates who took the training in the appropriate batch for the purpose of regulating the inter-se-seniority provided such persons pass the examination at the end of the training in the first attempt.

13. You are also liable for posting in military service in the Railway/Units of the Technical Army for a period of 7 years in the Territorial Army service or 8 years in the Territorial Army Service Reserves or for such period as may be laid down in this behalf from time to time.

14. On being found suitable for absorption against a working post on completion of your prescribed apprenticeship training you will have to serve the Railway Administration for a minimum period of 5 years. You will not be allowed to withdraw from the training except for any reasons which are beyond your control.

15. In case if you fail to serve the Administration for a minimum period of 5 years as stated above or decided to withdraw from the training for any reasons which are not beyond your control or try to withdraw by willfully absenting yourself or adopting any other unfair tactics before the completion of 5 years service after absorption against working post you will be liable to refund the whole cost of training by way of stipend/pay etc., the cost of training being understood to be 12 ½% of the pay and allowance drawn by you.

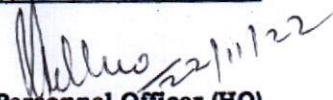
16. The appointment offered is provisional and is subject to the caste/tribe certificates being verified through the proper channels and if the verification reveals that the claim to belong to scheduled caste or scheduled tribe, or other Backward Class as the case may be, is false, your services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates.

17. Before starting your training you are required to produce an indemnity Bond binding yourself and your father/guardian to refund in the event of your failing to satisfy the conditions stipulated above the cost of training and all money paid to you in the manner detailed above. The enclosed indemnity bond should be resubmitted to this office after affixing special adhesive stamp for the value of Rs.20/- and the indemnity bond duly filled and signed should be returned along with your letter for acceptance forthwith.

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18. Your continuance in service will subject to:
- Your qualifying the duties prescribed for the post you hold.
 - You are required to fulfill such other general conditions of services as may be laid down from time to time.
 - You being prepared to serve anywhere on the South East Central Railway system and
 - You have to abide by all rules and regulations applicable to your appointment.
19. No traveling allowance will be granted for joining the post.
20. You will be required to undergo physical training and weapon training and First Aid as per part of your training in the school.
21. Your stipend pay will commence from the date you join in duty at the station to which you are posted for training being certified medically fit.
22. If you are already in Government service you should produce a proper release order from your present employer and submit the same to this office at the time of reporting to receive appointment order.
23. This is only an offer of appointment and not an appointment order. If you intend to take up appointment on the above conditions you should report yourself to this office on signifying your acceptance failing which this offer will lapse and will not be renewed. On verification of your original Certificates/documents you may require to stay in Bilaspur for a period of one week for further processing of your appointment and for issue of appointment order.
24. In all matters not specifically provided for therein in the recruitment rules you will be governed by the provision of Indian Railway Establishment Code and other extant orders as amended/issued from time to time.
25. No Inter Railway own request transfer request will be considered till completion of 10 years of service as per extant rules.
26. Please note that while attending this office for appointment you should bring the enclosed agreement Forms/Indemnity Bond duly signed by your Father/Guardian and by the surety. You should also bring 04 (Four) recent colour passport sizes Photograph (5 Cm X 4 Cm with white background and Face should be in 75%) copy of PAN card, Aadhar Card and Xerox copy of Pass Book bearing Account Number and name of Bank for the purpose of salary and other matter. The documents attached with the Offer of Appointment should invariably be completed. You should invariably bring a copy of PAN card.
27. No correspondence on this issue or any of the terms and conditions of the appointment will be entertained.
28. If the terms and conditions mentioned above are acceptable to you, you should report to Principal Chief Personnel officer's Office, SEC Railway, Bilaspur on or before **22.12.2022** on any working day with the original certificates, failing which it will be presumed that you are not interested in the appointment offered and your case for appointment will be treated as cancelled.

Note:- Candidate must submit Resignation/Technical Resignation certificate, if the candidate was working in any Central Govt., Semi Govt. Institution/Autonomous body/Undertaking Central Govt./State Govt. etc.


For Dy. Chief Personnel Officer (HQ)
S.E.C.Railway/Bilaspur

I accept the offer on the terms detailed above and declare that I shall abide the conditions stipulated in the above mentioned letter.

Signature of Candidate:.....
Name:.....
Date:.....